

Swartz Creek Kiwanis

Volunteer Guidelines for Minor Children Interaction

- Members shall at all times follow all policies and guidelines of the Swartz Creek Community Schools <http://www.neola.com/swartzcreek-mi/> concerning volunteering at district events &/or in district buildings; violations can be punishable up to removal of the club as is determined by the current club board of directors
- Members shall follow the most current policies and guidelines set forth by Kiwanis International and the Michigan District <http://www.kiwanis.org/kiwanisone/lead/risk-management/youth-protection-guidelines#.VAZhneM7s6Y> regarding youth protection at any and all club sponsored events where minor children are present; violations can be punishable up to removal of the club as is determined by the current club board of directors
- All members will submit to a background check every two (2) years (even number years) through the iChat program available through the Swartz Creek Community Schools (GISD); members that do not voluntarily submit to the background check shall not be allowed to be present at Kiwanis sponsored events where minor children will be specifically involved
- Record of background checks will be the duty of the acting secretary, negative results to be shared with the secretary only unless action is necessary by the club board, then results can be shared with the board members for purposes of a proper vote on the action; however, the privacy of the member shall be protected beyond the board members.
- Members with negative background checks &/or having ever been convicted of a child related crime listed in Procedure 197 of the Kiwanis International bylaws shall not be allowed to participate in any Kiwanis sponsored group or event involving the presence of minor children.
- Members will refrain from any interaction with a minor child connected to a Kiwanis sponsored group &/or event on any social media. Family relatives of the member would be an exception to this guideline.
- Any electronic communication, including but not limited to emails and text messages to or from a student(s), shall include the school club advisor (club advisor needing to include the school club advisor or current club president) in the communication.
- Violations to any of these guidelines and best practices, witnessed &/or experienced, of an illegal nature shall be disclosed to the proper authorities immediately, those not including illegal activity need to be disclosed to the President &/or President Elect at the earliest available
- Youth protection policy and practices must be reviewed by the board and general membership at least once per year